

24th January 2023 – Meeting Tracker - FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	<p>Present</p> <p>Apologies</p>	<p>Ross Henning (WC) Kirsty Rose (WC – Officer) Adrian Foster (WC) Kathryn MacDermid (WC) Mike Barber (Seagry PC) Laurence Cable (Chippenham Cycling Development Group) Lesley Palmer (Grittleton PC) Graham Worsnop (North Wraxall PC) David Arnup (WC – officer) Nic Puntis (WC) Fiona Twisse (Kington St Michael PC) Diane Webb (Biddestone PC) Linda Roslyn (Sutton Bengier PC) Claire Mansfield (Sutton Bengier PC)</p> <p>Howard Greenman (WC) Liz Alstrom (WC) Alex Cooper (Chippenham TC) Anthea Kelsall (Biddestone PC) Nick Botterill (WC) Alex Hall (Kington St Michael PC) Graham Trickey (Kington Langley PC)</p>			

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2.	Notes of the last meeting (4th October 2022)				
		The minutes and recommendations of the previous meeting held on the 4 th October 2022 were to be considered at the Chippenham Area Board scheduled for the 16 th January 2023			
3.	Finance				
		<u>Financial position at 24th January 2023:</u> (a) 2022-23 allocation = £36,174 (b) 2021-22 underspend = £30,407.49 (c) 2022-23 3 rd party Contributions = £14,852.50 (d) Total Budget for 2022-23 = £81,433.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2021-22) = £81,433.99 (f) Current Balance = £0.00 (d-e)			
4.	Annual Dropped Kerbs Exercise				
		Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting. 14/09/2021 <u>New Requests</u> Queen's Crescent (Cepen Park & Hunters Moon)	24/01/2023 Awaiting outcome of substantive bid.		All

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		<ul style="list-style-type: none"> • Pathway from Carnarvon Close behind the cooperative • Windsor Close Junction • Clover Dean Junction • Farleigh Close Junction <p>There are a number of sites that are likely to be put forward as requests ahead of the next CATG meeting.</p> <p>Cllr Foster raised concerns that dropped kerbs are an important requirement to assist with accessibility and will be writing to Cllr McClelland to request additional funding. Also CATG may wish to consider a hierarchy of priorities for schemes based on safety and accessibility needs.</p> <p>CATG agreed a £6,000 allocation with a 25% contribution requested from Chippenham Town Council</p> <p>17/11/2021 Chippenham TC are collating dropped kerb requests to form a substantive bid. The parish councils are encouraged to put forward any dropped kerbs in their area for CATG consideration</p> <p>The dropped requests in the Queens Crescent area will be progressed with Ringway</p> <p>22/02/2022 CTC are compiling a list of dropped kerb requests in the town. Currently 42 locations.</p> <p>KR to seek guidance as to whether dropped kerbs in villages can be combined with town for substantive bid.</p> <p>19/04/2022</p>			

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		<p>Allocation made to substantive bid for dropped kerb provision in Chippenham of £12,058.</p> <p>KR to review locations provided to assess feasibility</p> <p>26/07/2022 The group agreed to make a substantive bid as proposed but if unsuccessful, the contribution will be used to take a phased approach to delivery.</p> <p>List of dropped kerbs provided by CTC to be discussed at their meeting.</p> <p>Future dropped kerb priorities will be those in the villages</p> <p>04/10/2022 Substantive bid to proceed excluding dropped kerbs that have been provided already.</p>			
5.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>25/06/19 SD explained that all freight requests are on hold pending publication of new freight strategy as part of LTP in 2020. CATG's can still support requests but must fund investigatory work and implementation costs.</p>	24/01/23 No update to report.		
6.	Major Maintenance				
		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p>	<p>04/10/22 Highway maintenance programme 2021-2025 can be found here Highways Asset Management - Wiltshire Council</p>		

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7.	Priority One Schemes				
	CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented • A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time. 				
7.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	01/09/20 Design work to recommence early September. Target deadline of 31 st March 21 for Gateways, signs and resurfacing works. Imprinted concrete will be delayed until 2021/22. 17/11/20 Updated design and costing presented to Biddestone PC. (£47k) Road closures for surfacing works booked 8/9th February 2021. Note: Footway area adjacent to turnpike cottage to be included in ‘Texprint’ surface areas 01/06/21 Surfacing works undertaken in May ahead of Texprint surfacing installation w/c 14 th June. Gateway and signing to follow later in financial year – to be agreed with PC prior to works order being raised. 14/09/2021	24/01/23 Order issued to Ringway for outstanding works. Awaiting completion.	1	To note

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		<p>Texprint works complete. Some issues relating to traffic management, weather and conflicting works resulting in increased costs.</p> <p>The group agreed to provide a £5,000 contribution to assist with completing the signing works as the Parish Council providing the remaining funding.</p> <p>KR to liaise with PC and progress signing and gate installation.</p> <p>17/11/2021 Liaison with PC regarding outstanding signing work ongoing.</p> <p>19/04/22 Order has been issued to Ringway for signing works. Expected completion May 2022.</p> <p>26/07/22 Works 90% complete however issue with one village gate. Relocation and additional sign required and missing village sign to be installed. KR to progress.</p> <p>KR to arrange post-implementation monitoring once works complete.</p> <p>04/10/22 Order issued to Ringway for outstanding works. Awaiting completion. This includes revised village gate position on The Green.</p>			
7.2	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>18/02/20 Group agreed to promote proposed Nettleton Road warning sign and SLOW marking to Priority 1. Cost £400 PC to contribute 25%</p> <p>20mph limit on hold pending publication of 20mph update report, expected in spring/ summer 2020</p>	<p>24/10/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction</p>	1.	PC

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		<p>30/04/20 Order issued for warning sign and ‘SLOW’ on Nettleton Road. Awaiting implementation.</p> <p>01/09/20 Sign and SLOW marking complete. 20mph issue on hold pending publication of report. To be greyed out. If 20mph limit does not go ahead the PC have requested the existing 30mph limit be extended.</p> <p>22/02/22 CATG agreed to fund 20mph speed limit assessment subject to 25% contribution from Parish Council. £2500 total (£1875 CATG, £625 PC tbc) KR to contact PC regarding extents.</p> <p>19/04/22 PC have confirmed contribution, extents and desire to proceed. KR to proceed with assessment process.</p> <p>26/07/22 Awaiting data collection results. Report to be prepared once results received.</p>	of a 20mph speed limit on Nettleton Road.		
7.3	4-20-10 Parliament St / Chippenham	<p>Laurence Cable made a presentation to members and is seeking changes at the existing footway link between Parliament Street and Little Down to create a shared access for cyclists and pedestrians.</p> <p>(notes shortened)</p> <p>19/04/2022</p>	<p>24/01/23 Works pack being prepared. Construction programmed for May 2023.</p>	1.	KR

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		<p>Phase 1 works to take place w/c 30th May 2022. Barrier removal to be included.</p> <p>Proposals, including a cost estimate, for the substantive works will be made available ahead of the next meeting (July).</p> <p>The estimate for the substantive works is in the region of £24,000. It was determined that a 3-way split to fund between CTC, LHFIG and funds secured by CNDG would be appropriate.</p> <p>26/07/22 Phase 1 works complete. There has been a positive response to these changes.</p> <p>Outline proposal for substantive bid provided with note tracker. This is subject to some changes discussed with Laurence Cable and CNDG. Estimated cost £21,500.</p> <p>Cycle Chippenham asked PET to consider 30% contribution. KR to highlight to Alex Cooper to ensure raised at PET meeting for decision.</p> <p>Funding proposal is LHFIG £8000 (previously agreed), CC £4600 and TC £6450. Funding to be confirmed at next meeting in Oct.</p> <p>04/10/22 Proposal for phase 2 circulated with note tracker.</p> <p>It was agreed that accompanying waiting restrictions would be added to the overall list of restrictions to be advertised as a batch.</p>			

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		<p>Design changes to be made taking into account comments received.</p> <p>Funding approved by LHFIG, TC and Cycle Chippenham therefore scheme can proceed.</p>			
7.4	4-20-2 Draycott Cerne	<p>PC request a formal review of the speed limit on B4122 from J17 of M4 to the junction with B4069 leading to a reduction from the national speed limit (60mph) to 40mph. https://www.google.co.uk/maps/</p> <p>01/09/20 Members supported this request and felt a review of the current speed limit was justified. However, as the changes identified on the B4122 were largely due to development works, funding for any speed limit re-assessment should be found from another source i.e., Section 106 monies. MR to speak to Development Control and report back to group</p> <p>17/11/20 Contact made with development control. No provision within Section 106 agreement to permit speed limit assessment work. Funding would be required from the CATG. Current estimate from Atkins £2500</p> <p>Agreed – Move to Priority 1 and allocate £2500 for speed limit assessment on B4122. 25% contribution from PC £750.00</p> <p>14/09/2021 Speed limit assessment to undertaken by Atkins.</p> <p>19/04/2022 Speed limit assessment recommendations received from Atkins and circulated. No changes to speed limit recommended.</p>	<p>04/10/22 Please see enclosed email response to PC regarding speed limit review.</p> <p>It was highlighted that a TRO is currently being promoted as part of development changes for a 40mph speed limit around the Modwen Park development.</p>	1.	To note

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		<p>The parish council are to challenge the recommendations of the speed limit assessment. The parish council are to prepare the evidence for the challenge and provide to LHFIFG.</p> <p>26/07/2022 KR to circulate speed limit review information from Atkins.</p> <p>Graham Trickey to nudge PC for challenge to recommendations.</p>			
7.5	4-19-5 Hill Rise / Barrow green	<p><i>Request for 20mph limit and speed humps on Hill Rise / Barrow Green.</i></p> <p>18/02/19 Group appreciated the level of feeling and concern relating to this request. The length covering Hill Rise and Barrow Green is approx. 1km and would require extensive traffic calming which would have a significant impact on roadside parking. The cost is also likely to be high. The group felt it was essential that proposals must be evidence led and it was important to garner speed data before deciding what action, if any, to take. Sites for Metro-counts to be agreed.</p> <p>01/09/20 Metro-count sites agreed. Counts remain outstanding due to Covid-19. Counts to restart once schools return. MR to report findings to next meeting.</p> <p>02/02/21 Traffic survey results circulated with note tracker. KR to review options for improvements other than speed humps with the aim of raising awareness of pedestrians.</p> <p>01/06/2021</p>	<p>24/01/23 Awaiting TRO consultation.</p>	1.	KR

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		<p>KR to arrange a site meeting with Kathryn MacDermid and Ross Henning</p> <p>14/09/2021 Site meeting held. KR recommends 20mph assessment be taken forward with lighter touch measures rather than traditional physical calming features.</p> <p>CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed limit requests at its next meeting</p> <p>17/11/2021 Agreed - to proceed with 20mph speed limit assessment for the wider area around Hill Rise/Barrow Green. Potential template/test for future assessments.</p> <p>Total - £2500 - £1875 CATG, £625 CTC (tbc)</p> <p>22/02/22 Assessment to be progressed when resource becomes available.</p> <p>19/04/2022 Traffic surveys ordered to form basis of assessment. Report will be prepared upon receipt of data.</p> <p>26/07/22 Traffic survey data received. Report to be prepared and issued.</p> <p>04/10/22 Report circulated with note tracker and previously issued to Councillors and Town Council.</p>			

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		<p>Recommendation for 20mph sign only speed limit with estimated implementation cost of £17,500.</p> <p>The group supported the implementation. Funding was agreed (subject to TC contribution) for the TRO advert at £2500.</p>			
7.6	4-20-15 C151 Ford	<p>C151 in village of Ford, from junction with A420 to limit of village, particularly from White Hart Inn to the gateway by the River bridge and access to Bybrook Valley on the Macmillan Way, opposite the entrance to the property - Doncombe Mill.</p> <p>Request for:</p> <ol style="list-style-type: none"> 1. Demarcation of a pathway, the suggestion is for a different colour tarmac/paint to be used to highlight the ideal place for walkers to walk and as a visual identifier to vehicles that there may be pedestrians 2. Warning triangle signs – warning of pedestrians 3. More speed signs to make drivers fully aware of the speed limit, current signs while spaced correctly are not ideally placed for bends and visibility. 4. Possible introduction of a 20mph <p>Increased policing of speed by Wiltshire constabulary 17/11/20.</p> <p>Speed survey has been requested. Engineer to look at site with Parish council once Covid-19 restrictions are lifted to discuss options before agreeing way forward. On-carriageway flow chart to be provided to members.</p> <p>02/02/21</p> <p>KR and MR to discuss outcome of site meeting and proposals. Plans to be prepared for parish council consideration when scheme becomes priority 1.</p>	<p>24/01/23</p> <p>KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p>	1	KR

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		<p>01/06/21 To be moved to priority 1. KR to prepare plans for consideration by PC.</p> <p>14/09/21 KR met with Graham Worsnop to discuss potential improvements. KR to investigate feasibility of promoting alternative route for pedestrians, with informal crossing on A420, and the provision of a marked pedestrian route on the C151.</p> <p>22/02/22 Proposal provided to Parish Council for consideration.</p> <p>Informal crossings on A420 estimated in region of £8000.</p> <p>Pedestrian improvements on C151 estimated at £40,000 but land negotiations and topo survey required. Topo survey cost estimate is £2000.</p> <p>It was agreed to fund the topographical survey to allow further design work to take place. This is to include the C151 to the kissing gate to the west of The Dene.</p> <p>17/11/2021 KR to prepare plans however some investigation into land ownership is needed.</p> <p>Negotiations with landowner may be required in due course.</p> <p>Concerns raised regarding ongoing drainage issues and road camber.</p> <p>19/04/22 Awaiting quote for topo survey. Survey required to progress design.</p> <p>26/07/22</p>			

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		<p>Topo survey received 18/07/22. KR to progress design and share in advance of October meeting.</p> <p>04/10/22 KR developing design for pedestrian improvements.</p> <p>Drainage improvements are due to take place on C151 in October to deal with surface water drainage issues.</p> <p>Site meeting to be arranged with Graham Worsnop and Nick Botterill to discuss scheme options and constraints.</p>			
7.7	4-20-4 B4039 Hillside Burton	<p><i>“It is well known to residents of Burton as being very dangerous for walkers due to the narrow width combined with the slow bend in the road on Hillside”.</i></p> <p>An investigation of options to reduce the speed of traffic and thus make the road safer for pedestrians including a reduction in speed limit and traffic calming measures. https://www.google.co.uk/maps/</p> <p>01/09/20 MR to arrange site meeting with David Kerr.</p> <p>01/06/2021 Engineer to arrange site meeting with parish representative. 14/09/2021 Site meeting has taken place. PC wish to pursue speed limit assessment to determine if extending the 30mph speed limit is feasible. Group agreed to fund. £2500 total with £1875 from CATG and £625 from PC.</p> <p>KR to produce plan for signing improvements alongside this. 22/02/22</p>	<p>24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p>	1.	KR

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		<p>Await outcome of speed limit assessment from Atkins. This will be undertaken in 22/23 financial year.</p> <p>26/07/22 Atkins to undertake speed limit assessment. Likely to be complete in October.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>A discussion was had regarding speed limit reviews and the circumstances under which the group should consider approval of speed limit reviews as many recent reviews have identified no changes to be made. Group to consider if in future, reviews are supported only where substantive changes have been made since reviews in previous years.</p> <p>04/10/22 Awaiting assessment report from Atkins.</p>			
7.8	4-21-11 & 13 Upper Seagry	<p>Request for a 20mph speed limit assessment. Speed limit reduction to improve safety for pedestrians and reduce speed of vehicles, including calming measures.</p> <p>14/09/21 CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed</p> <p>17/11/2021 Decision on hold pending further discussion of approach to 20mph assessments overall.</p> <p>22/02/22</p>	<p>24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p> <p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p>	1.	KR

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		<p>It was agreed to progress this request and undertake the 20mp assessment. Agreed funding £2500 with 25% contribution from PC.</p> <p>Concerns were also raised regarding heavy goods vehicle use, particularly from a haulage company in Startley.</p> <p>To be moved to priority 1.</p> <p>19/04/2022 Traffic surveys ordered to form basis of assessment. Report will be prepared upon receipt of data.</p> <p>26/07/22 Traffic survey data received. Report to be prepared and issued in September</p> <p>04/10/22 Draft report provided to Parish Council for consideration. Report recommends advisory 20mph speed limit on approaches to school alongside signing changes.</p> <p>A discussion was had around Wiltshire Council 20mph policy. KR is to provide a response to the parish council email query.</p> <p>It was agreed that KR will prepare plans and estimate for the advisory speed limit and signing changes.</p>			
7.9	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p>	<p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p>	1	Atkins

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		<p>14/09/21 Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p>			
7.10	Kington St Michael – Advisory Crossing	Advisory pedestrian crossing point is in poor condition, not maintained since installation in 2007. School warning sign on the southbound approach has gone missing. Advisory crossing confuses pedestrians (particularly school children)	24/01/23 Works pack being prepared. Construction in 2023/24 financial year.	1.	KR

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		<p>and vehicles alike. Some drivers give way to waiting pedestrians – others don't, even overtaking on the crossing point despite a pedestrian presence. Pre-existing safety risk compounded by COVID-19 as more parents/ guardian's park and use the crossing to walk children to school (to prevent congregating on school grounds - but this shifts issue to the crossing).</p> <p>Upgrade advisory crossing point to Pelican or Zebra crossing. Ensure that vehicle drivers must give way to pedestrians, eliminating confusion for vehicle drivers and pedestrians alike.</p> <p>Reintroduce and improve school warning sign on southbound approach, improve or move the school warning sign on northbound approach (which is often obscured by vegetation).</p> <p>14/09/21</p> <p>KR to undertake site visit at school drop off/pick up times. Shift changes at Leigh Delamere also coincide with this.</p> <p>17/11/2021</p> <p>KR to undertake site observations 23/11.</p> <p>22/02/22</p> <p>Site observations undertaken. Improvements to the visibility to and of the crossing are required, with changes to layout needed. KR to prepare proposal and estimate. Item to be moved to priority 1.</p> <p>19/04/2022</p> <p>Proposal plan included with note tracker. Improvements aim to increase conspicuity of crossing and visibility of pedestrians waiting to cross.</p>			

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		<p>Cost estimate, including waiting restrictions and coloured surfacing, is £7350.</p> <p>26/07/22 The proposal plan is to be considered by the parish council. The group suggested 'no loading' be included with waiting restrictions to prevent loading/unloading.</p> <p>Suggestions also to use person shaped bollards to further highlight crossing and possible build-out.</p> <p>04/10/22 Parish Council have considered the proposal and would like to see the following:</p> <ul style="list-style-type: none"> • provision of a build-out if feasible • no waiting restrictions to be introduced • bollards as shown in proposal plan <p>Group discussed above. KR estimates £20,000 for build-out provision.</p> <p>It was agreed to proceed with original option, excluding waiting restrictions, at a cost of £5350 (£3750 LHFIG, £1600 from PC).</p>			
8.	Priority Two / Pending Schemes				
8.1	5753 - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>25/06/19 Issue to remain on hold pending future resurfacing works on Queens Crescent</p> <p>18/02/19 Cllr O'Neil to work with Queens Crescent school on update travel plan.</p> <p>17/11/20</p>	<p>24/01/23 School currently updating travel plan. School travel plan advisor details have been provided to the school for assistance.</p>	2	

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		<p>No update to report 01/06/2021 No update to report. Ross Henning to speak with Peter Hutton re school and travel plan. 14/09/21 Update as per last meeting</p> <p>22/02/22 Resurfacing work is due to take place in 23/24 financial year.</p> <p>04/10/22 School currently updating travel plan. School travel plan advisor details have been provided to the school for assistance.</p>			
8.2	4-20-3 Hardenhuish Avenue Chippenham	<p>Concerns relating to speeding vehicles and rat running traffic. Request for traffic calming to slow down traffic. https://www.google.co.uk/maps/</p> <p>01/09/20 Metro counts to take place to establish speed and volumetric data on Hardenhuish Avenue / Yewstock Crescent. MR to report results to next meeting.</p> <p>17/11/20 Monitoring sites to be agreed. Note delay to all MC request of approx. 3-6 months due to large backlog across county. SDR(s) may be required due to parked cars</p> <p>02/02/21 No further update. All traffic surveys on hold due to lockdown restrictions.</p> <p>14/09/2021 Awaiting traffic survey</p> <p>22/02/22 New survey request issued.</p> <p>19/04/2022</p>	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p>	2.	KR

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		<p>Awaiting survey results 26/07/22 Survey results received and included with tracker.</p> <p>KR to arrange site meeting with Kathryn MacDermid and Ross Henning</p> <p>04/10/22 Site visit to be arranged.</p>			
8.3	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>02/02/21 Issue on hold pending outcome of Tranche 2 cycle scheme</p> <p>01/06/2021 The proposal for Bristol Road as part of the Tranche 2 bid is not being progressed.</p> <p>It was agreed that a pedestrian crossing assessment should be undertaken between Bumpers Roundabout and the junction with Hungerdown Lane. Funding for survey agreed at £1000. Contribution from CTC to be confirmed.</p> <p>14/09/2021 Pedestrian survey ordered. To take place in September after which a pedestrian assessment report will be prepared.</p> <p>The study area will include the area around Hathaway Surgery. KR to check if crossing movements across Hungerdown Lane can also be included. If not part of survey, may be possible to have survey undertaken as part of apprentice training.</p>	<p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p>	2	KR

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		<p>22/02/22 Pedestrian survey complete. Peak hour monitoring of pedestrians crossing Hungerdown Lane to be undertaken. Report to be prepared and circulated for discussion.</p> <p>19/04/2022 An issue has been found with the pedestrian count data and as such the pedestrian survey is being retaken. Report to follow as soon as updated data is received.</p> <p>26/07/22 Schools are updating their travel plans. There are proposals to continue to educate parents through newsletter with regard to parking etc.</p> <p>KR to circulate pedestrian crossing assessment report when complete.</p> <p>04/10/22 Report circulated with note tracker and previously provided to local member and town council. The report does not recommend any change to the current provision.</p> <p>It was agreed that provision of a 30mph speed limit will be investigated, as well as the feasibility of widening the refuge island near the doctor's surgery.</p> <p>Appendix 1 to be checked for errors.</p>			
8.4	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22</p>	<p>24/01/23 Land purchase is progressing. Design work to take place once resource is available.</p>	2	

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		<p>Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team. 04/10/22</p> <p>Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIFG.</p> <p>Design work can now progress. Site meeting to be set up.</p>			
8.5	4-20-12 Baydons Lane to Long Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22</p> <p>No update</p>	<p>24/01/23 No update</p>	2.	
8.6	4-20-13. Various locations Chippenham	<p>Chicanes in shared-use paths create obstacles for cyclists and completely exclude certain users. New Government guidelines in Cycle Infrastructure Design (LTN 1/20) strongly advocate against the use of chicane barriers. Request for removal at the following sites:</p> <ol style="list-style-type: none"> 1. On path linking Methuen Park to Pheasant roundabout (to the side of MRG garage) 2. Monks Way: barrier at end of shared-use path leading to Pewsham Park – not highway but RoW 3. Path linking Evans Close to Langley Road 4. Drake Crescent, where shared-use path crosses road (2x chicanes) One side adopted highway/one side RoW 5. Path linking Hardenhuish Lane to Old Hardenhuish Lane (2x chicanes) (partially adopted highway) 6. Bristol Road, south of football club car park 7. Easton Lane at Haystack Avenue (2x chicanes newly installed by Hunters Moon developers) <p>17/11/20</p> <p>Engineer to arrange meeting to look in more detail at sites before next meeting. 02/02/21</p> <p>Site meeting to be arranged in due course</p>	<p>24/01/23 Works complete however some remedials to take place. Costs for RoW element have been sent to LC. Invoices to be issued in due course.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>01/06/21 WC in -house safety auditor is to review the locations. Laurence Cable to be included in site visits if possible.</p> <p>14/09/21 The 'Barrier removal' document circulated with the note tracker sets out the potential for removal at each location.</p> <p>KR to liaise with LC regarding next steps.</p> <p>17/11/2021 KR, LC and RH to meet at Old Hardenhuish Lane to consider solutions.</p> <p>It was agreed the following will be taken forward: Evans Close – removal and replace with bollard Bristol Road – removal and replace with bollard Avebury Road – removal Drake Crescent (south) – removal and replace with bollard</p> <p>£2500 total - £1875 CATG, £625 CTC (tbc)</p> <p>22/02/22</p> <p>Order for agreed barrier removals will be raised when resource allows.</p> <p>Site meeting held at Old Hardenhuish Lane. KR to prepare proposal for removal of barrier and replacement with bollards. Hazard paving and signing amendments may also be needed.</p> <p>KR to speak to RoW re Monks Way and Drakes Crescent.</p> <p>LC explained funding may be available via area board climate change fund.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>19/04/2022 Barrier removals/replacements works package being prepared. This will include those on the RoW to be funded by CNDG Area Board grant.</p> <p>KR to provide plans to Laurence Cable ahead of works order being issued</p> <p>04/10/22 Works due to take place w/c 26th September.</p> <p>Costs to be given to LC as soon as possible.</p> <p>It was agreed that a standing item would be put onto future note trackers for chicane / barrier removals.</p>			
8.7	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.	24/01/23 No update	2	
8.8	4-21-5 Westmead Lane, Chippenham	<p>Request for widening of footway on Westmead Lane to improve pedestrian access to/from Bowles Court. Pedestrians currently walking in carriageway due to insufficient width when using rollators etc. Potential conflict with HGVs accessing Wessex Water site.</p> <p>01/06/21 KR to review planning details for skate park to determine if any improvements to access. Footway widening to be investigated.</p> <p>14/09/21 KR still to review feasibility. There may be changes as rumoured that Wessex Water will be vacating site.</p> <p>17/11/2021</p>	24/01/23 Works complete. To be removed from note tracker	2	<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR and RH to meet on site.</p> <p>22/02/22 Site meeting took place with resident, KR, RH and LA. KR to develop options for pedestrian improvements.</p> <p>19/04/2022 KR has reviewed feasibility of widening the existing footway on the western side of Westmead Lane.</p> <p>There is unfortunately insufficient width to do so, even if consideration given to reducing the width of the eastern footway.</p> <p>Pedestrians should be encouraged to cross to use the existing footway network. They cannot do this at present due to a lack of dropped kerb access. The provision of a dropped kerb as shown on the plan provided is recommended. The estimated cost is £2500 (a road closure may be required due to widths).</p> <p>The group agreed to allocate £1750 subject to a contribution of £750 from CTC</p> <p>26/07/22 Contributions agreed. Construction to be progressed by Area Highways.</p>			
8.9	4-21-9 Abbeyfield School	<p>Install appropriate signage along Stanley Lane informing road users of the school.</p> <p>Relocating national speed limit signage further away from the entrance to the school and sufficiently away from Stanley Park sports ground also.</p> <p>Installation of either a pelican crossing or a pedestrian crossing to enable a safe crossing point for Stanley Lane.</p>	<p>24/01/23 Signing ordered and awaiting installation.</p> <p>Pedestrian crossing data received. KR to complete and circulate assessment.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>This will benefit students and users of the Stanley Park sports facility by illustrating a safe crossing point.</p> <p>Removal of drop kerb within the junction of the school and installation of barriers to restrict crossing at this point.</p> <p>01/06/21 Site observations to be undertaken to determine next steps.</p> <p>14/09/21 KR to undertake observations</p> <p>22/02/22 KR to undertake site observations during term time (school pick up). KR to find out timescale for proposed school expansion.</p> <p>19/04/2022 Site observations scheduled for 4th May.</p> <p>26/07/22 KR suggests school warning signs be provided (approx. £800) along with removal of dropped kerb at junction as requested (£1500). Total estimate £2300.</p> <p>In addition, pedestrian crossing assessment to determine appropriate crossing facility including relocation of speed limit terminal, recommended for September. Cost of £2000 for this.</p> <p>Potential for funding toward crossing implementation, should criteria be met, from school expansion.</p> <p>The group discussed this and felt that it would be appropriate to provide signing at this stage, with a pedestrian survey in the new term. The dropped kerb changes were not supported at this time.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Funding agreed - £800 for signing and £2000 for pedestrian crossing assessment subject to town council contribution.</p> <p>04/10/22 School warning signs order to be issued.</p> <p>Pedestrian survey ordered for assessment. Awaiting results.</p>			
8.10	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>Request for signing on bend at West Dunley where Fosse Way by-way meets C86</p> <p>14/09/21 Options for signing to be reviewed.</p> <p>17/11/2021 Signing to be reviewed. LP raised concerns about the road camber. Also to note – musical festival planned for 2022 that will impact this location.</p> <p>22/02/22 Signing to be reviewed when resource available.</p> <p>Music festival not taking place in 2022.</p> <p>19/04/2022 Review underway.</p> <p>26/07/22 Review underway.</p> <p>LP reported that cyclists using the route are experiencing numerous issues. Verge/edge degradation is a particular issue.</p> <p>04/10/22 A review has been undertaken with signing changes proposed. The briefing note is enclosed with the note tracker. Estimated cost of £3500.</p>	<p>24/01/23 Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Review to be revisited with extended area to cover nearby bends.			
8.11	4-21-14 Lowden Grass Verges	<p>Lorries and Vans park on the grass verge edge and on many occasions large lorries have carved up the grass and soil on the corner of the grassed area, making large indentations, causing mud all over the road. The grass has only just come back, due to action I took with large stones being placed inset from the curb, painted bright white. I also have continually mowed this area, as to not cause an issue with the Council mowing team.</p> <p>These stones have been removed by the Council. A lot of the neighbours have appreciated the neat and tidy verge that had become of what I have done.</p> <p>We would like to apply for small verge marker posts to safeguard the nice grassy verge that we had come to appreciate. A deterrent is needed to stop the drivers (who do not live in this area) driving their lorries and vans on the Council grass area which is appreciated by neighbours and walkers alike. We would like the small verge marker posts purchased and installed by the Council please.</p> <p>14/09/21</p> <p>KR to review.</p> <p>17/11/2021</p> <p>Agreed - £1000 for white verge protection/marker posts. £750 CATG, £250 CTC (tbc).</p> <p>22/02/22</p> <p>Order to be raised for works</p>	<p>24/01/23</p> <p>Awaiting installation.</p>	2	DA

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to provide examples of verge marker post to RH</p> <p>19/04/2022 Example of verge markers sent to RH. Awaiting approval to raise order.</p> <p>Approval given to proceed. Works order to be issued.</p> <p>26/07/22 Works to be progressed by Area Highways (David Arnup)</p> <p>04/10/22 Awaiting installation</p>			
8.12	4-21-21 Hill Corner Road, Chippenham	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new</p>	<p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>22/02/22 This is to be reviewed when new road is open. This is expected to be Easter 2022</p> <p>19/04/2022 Road likely to be opened in July. On hold until then.</p> <p>DA informed the group that there are a number of remedial works to be undertaken by the developer and these must be completed prior to the road being open to the public. The developer are experiencing resource issues and this is further delaying these works.</p> <p>04/10/22 DA reported that the new road opening is imminent.</p>			
8.13	4-21-22 Saxon Street, Chippenham	<p>Sometime ago a neighbour had a serious accident on their motorbike due to a speeding parent leaving Redland school whilst driving through Wessex Road on a sharp bend and colliding with the bike. My neighbour broke her wrist and damaged her bike. In court the judge said that the Wessex Road junction needed dotted lines across it, but the highways dept., put lines across Saxon Street instead and this has made it extremely dangerous. We want Saxon Street to be reunited as one street, not divided into two halves. Speeding cars now use this road - someone will get hurt or killed very soon.</p> <p>By painting hatch marks on the corner of Wessex Road to 'square-off' the junction, then paint the dotted white lines across Wessex Road. Remove the white dotted lines that currently sit across Saxon Street. Then a 'Give Way' sign needs to be put up, or maybe painted on the road to save money? This will then make people slow down and use the Wessex Road junction 'properly'. Also, we have had issues</p>	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>with postal deliveries and service people trying to find our properties due to our road being cut in two. They don't realise that we are one street and end up driving around the block several times.</p> <p>17/11/2021 KR to look at on site.</p> <p>22/02/22</p> <p>KR reviewed lining on site. It would not be appropriate to relocate give-way markings</p> <p>Delivery related concerns may be mitigated by providing an additional street nameplate including property numbers. The cost of this would be in the region of £250. It was agreed to fund this with a 25% contribution from CTC.</p> <p>AF is liaising with Redland School regarding their travel plan.</p> <p>19/04/2022 Works pack to be prepared and order issued.</p> <p>26/07/22 Works on hold and update required from Town Council as contribution not agreed.</p> <p>NP explained that the town council do not support the provision of a nameplate as it is felt that this does not resolve the original concern.</p> <p>KR has been asked to prepare a report for PET explaining the reasoning why the give-way lining can not be changed. NP asked KR to look at the information provided by a judge regarding an incident with a motorcyclist on Saxon Street.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>04/10/22 Please see enclosed email response.</p> <p>Confirmation from TC required regarding street nameplate and whether or not to proceed.</p>			
8.14	4-20-1 A429 Stanton St Quintin	<p><i>There is increased traffic on the A429 and with the proposed developments at the Barracks this will escalate even more. There is a safety issue for anyone trying to cross the road from the bus stop”</i></p> <p>Request by Stanton St Quintin PC for the refuge island on the A429 to be replaced with a formal crossing</p> <p>https://www.google.co.uk/maps/</p> <p>18/02/20 A formal pedestrian crossing assessment would be required. The key component of the assessment is the numbers crossing the road and it was felt that overall number of pedestrians using the current refuge island now would not be enough to justify provision of a formal crossing.</p> <p>It was agreed this issue was best considered as part of the Barracks development and look for possible Section 106 monies.</p> <p>17/11/2021 KR to investigate changes that may improve pedestrian safety at this location.</p> <p>22/02/22 KR to arrange a site visit.</p> <p>A review of collision data shows that no collisions involving pedestrians are recorded in the 36months prior to June 2021.</p>	<p>24/01/23 KR to circulate report once complete.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The changes at the garage convenience store have seen an increase in pedestrian activity.</p> <p>19/04/2022 KR has visited this location. Recommendation that a full pedestrian assessment be undertaken at a cost of £2000 to gather data and fully consider the options available.</p> <p>The group agreed to fund £1400 subject to a contribution of £600 from the PC.</p> <p>26/07/22 Pedestrian survey complete. Data received 18/07. Assessment report to be prepared and circulated.</p> <p>04/10/22 Report to be provided once complete.</p>			
8.15	4-22-1 London Road, from the roundabout adjacent to the Three Crowns pub to Abbeyfield School	<p>Request for clearer signing directing HGVs away from London Road. Please see enclosed redacted request form.</p> <p>22/02/22 It was agreed that the signing will be reviewed.</p> <p>19/04/2022 Review of signing underway</p>	<p>04/10/22 Signing review complete and proposal for signing changes put forward. Cost estimate £10,000.</p> <p>The group agreed that this item be put on hold and be reconsidered in the future.</p>	2.	KR
8.16	4-22-2 Roundwood View, Christian Malford	<p>Request for 4no dropped kerbs. Please see enclosed redacted request form.</p> <p>22/02/22 KR to prepare estimate and plan and find out if can be included in future substantive bid for dropped kerb works.</p> <p>19/04/2022 It is feasible to provide dropped kerbs at the locations requested. Due to the possible need for 3-way traffic signals</p>	<p>24/01/23 Installation to take place in 2023/24 financial year as contractor is fully programmed until end of March.</p>	2.	DA

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>during construction, the estimated cost of construction of both sets (4no) dropped kerbs is £4000.</p> <p>It was agreed that to fund this subject to contribution from parish council. LHFIG £2800, PC £1200 tbc</p> <p>26/07/22 Contributions have been agreed. This work is to be taken forward for construction by area highways.</p> <p>04/10/22 Awaiting construction</p>			
8.17	4-22-4 C86 Yatton Keynell to Grittleton	<p>Concerns raised regarding safety when entering/leaving properties at Ryleys Farm. Please see enclosed redacted request form. As concealed entrance signs aren't permitted on the highway, the parish council would like to review other options.</p> <p>22/02/22 Signing options to be reviewed.</p> <p>19/04/2022 Reflective hazard marker posts may be provided at either side of each access to highlight the accesses. 2no posts per access is estimated to cost £400.</p> <p>This is to go back to PC for approval and agreement of contribution. £250 LHFIG, £120 PC tbc</p> <p>26/07/22 Parish Council are happy to proceed. LHFIG agreed funding - £400 (£250 LHFIG, £150 PC)</p> <p>04/10/22 Awaiting installation</p>	<p>24/01/23 Awaiting installation.</p>	2.	DA

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
8.18	4-22-6 Primrose Way, Chippenham – Street nameplate	<p>Disruption of mail, parcels and food deliveries. I have lived at 37 Celandine Way since 2002, but my house is actually on Primrose Way. My postcode takes you to my garage, which is on Celandine Way (which is where I believe the problem lies) Further along Celandine Way, there are 4 houses in a cul de sac with a road sign that says Leading to numbers XXXX Celandine Way, so I believe the precedent has been set.</p> <p>Request : A road sign added to the existing sign for Primrose Way that reads "Leading to numbers 35 & 37 Celandine Way"</p> <p>19/04/2022 Cost estimate and proposal to be brought to next meeting.</p> <p>26/07/22 Sign can be added to existing name plate at Primrose Way. Estimated cost £250.</p> <p>LHFIG agreed funding subject to TC contribution.</p> <p>04/10/2022 Awaiting confirmation of contribution from CTC.</p>	<p>24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.</p>	2.	TC
8.19	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>The zebra crossing across Malmesbury road has become increasingly dangerous to use as a pedestrian since the traffic lights have been put in place at the top of Park Lane / Malmesbury Road / Langley Road. We regularly use this crossing to get to John Coles Park and into Town (we would rather walk than use our car for our journeys into town). On numerous occasions over the last few years we have been crossing the zebra crossing and have found that cars continue on (both due to not seeing us due to traffic and due to the fact that they are traveling at speed to get through a green light, or are obviously frustrated at having had to wait</p>	<p>24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>at the lights and want to get on with their journey). On one occasion I even ran to speak to a driver, who had almost hit my 3 year old son who was crossing on our way to the park. She was apologetic – but my concern is that if this is not looked into (and if I don't do anything) it will be worse than a near miss in the future. I actually send a message onto my local councillor about 2 weeks ago when I was almost half way across the road with a car driving straight across in front of me. Anecdotally we know of quite a few other similar situations happening with other local residents.</p> <p>I would like the safety of the crossing assessed and for the powers that be to decide whether there is any change required, such as a reduction in the speed limit or conversion of the crossing to one that will be respected more by drivers (e.g. pelican crossing)</p> <p>19/04/2022 Safety assessment of zebra crossing to be undertaken. Particular attention to be paid to visibility and impact of traffic signals.</p> <p>04/10/22 Safety assessment has been concluded. Recommended a review of the belisha beacon positions or beacon type to increase conspicuity.</p> <p>KR to liaise with Atkins street lighting to determine feasibility and costs of bellisa beacon upgrades</p>			
8.20	4-22-5 Station Hill, Chippenham- Parking	The "improvements" to the junction of Station Hill and New Road in Chippenham meant that disabled parking provision on Station Hill has been reduced. Whereas previously blue badge holders could park safely and legally on double yellow lines on Station Hill and New Road this is now not possible due to the cycle land and No Parking at any time provisions.	24/01/23 DfT Inclusive Mobility states that where there is reserved blue badge parking, the gradient of the street should	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>As a disabled driver I am asking for one or two of the 2 hour parking spaces on Station Hill to be designated as Disabled spaces. Likewise for the two Disabled spaces on The Bridge / New Road to be for 2 hours not one.</p> <p>26/07/22 These changes are feasible. A TRO advert is required at a cost of £2500. Implementation costs in the region of £2000.</p> <p>KR explained there are other outstanding restriction requests for Chippenham that could be combined with this. To be put on hold until other restrictions considered. KR to circulate list for consideration by TC.</p> <p>04/10/22 To be considered as part of wider review of waiting restrictions.</p> <p>The group queried the suitability of providing disabled parking bays due to the sloping topography. KR to review.</p>	<p>not exceed 1 in 50. This precludes Station Hill.</p> <p>The change to increase the parking duration on the bays on The Bridge/New Road will be included in the batch of parking restrictions to be advertised.</p>		
8.21	4-22-8 Forest Lane Pewsham	<p>Request for amendments to bollards at Forest Lane, Pewsham. Please see redacted request form.</p> <p>26/07/2022 The LHFIG supported this request. KR to look at and report back to group.</p> <p>04/10/22 KR to review</p>	<p>24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000.</p> <p>Confirmation of contribution from the TC is required.</p>	2.	CTC
8.22	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	<p>Request for barrier removal. Please see redacted request form.</p> <p>26/07/2022 The LHFIG supported this request. KR to look at and report back to group.</p>	<p>24/01/23 Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		04/10/22 KR to review	contribution from the TC is required.		
8.23	4-22-10 Hardenhuish Lane, Chippenham – refuge island	Request for changes to refuge island. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group. 04/10/22 KR to review	24/01/23 Ongoing	2.	KR
8.24	4-22-12 Waters Edge/Pewsham Way	Request for barrier removal. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group. 04/10/22 KR to review	24/01/23 Recommendation is to increase distance between barriers rather than removal or replacement. Cost estimate £500 Confirmation of contribution from TC is required.	2.	KR
8.25	4-22-13 A350 Plough Crossroads, Kington Langley	Request for pedestrian crossing facility at signal junction. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group. 04/10/22 KR is awaiting information regarding current signal timings and the accommodations made for pedestrians. KR explained that provision of a pedestrian facility within the signals was considered as part the recent refurbishment	24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles. Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will	2.	Atkins

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		however the cost of provision far outweighed the available funding.	not be compliant with recommended standards. Awaiting outcome of Atkins review.		
8.26	4-22-14 Minster Way Chippenham	Request for amendments to shared use path. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group. 04/10/22 KR to review	24/01/23 Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.	2.	KR
8.27	4-22-15 Hungerdown Lane, Chippenham	Request for amendments to access to shared use path. Please see redacted request form. 26/07/2022 The LHFIG supported this request. KR to look at and report back to group. 04/10/22 KR to review	24/01/23 Ongoing	2.	KR
8.28	4-21-28 C164 Giddeahall to Upper Caste Combe & C179 West Yatton Lane from Yatton Keynell	The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property. The current signage is inconsistent being different at either end of the C164 & on C179. Photos attached 17/11/2021	24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to prepare signing plan and estimate.</p> <p>22/02/22 Signing proposal provided to parish council for consideration. Cost estimate £2800.</p> <p>19/04/2022 Since this was raised, it has been determined that a review of signing strategy relating to Castle Combe is to be undertaken. This request will now be included within that overall review.</p> <p>04/10/22 Item added back to list and to be progressed through LHFIG.</p>			
8.29	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p>	<p>24/01/23 KR to review.</p>	2.	KR
8.30	4-22-16 Grittleton Rd – Yatton Keynell – Dropped Kerbs	<p>Parish Council request that a pair of dropped kerbs are installed at entrance to John Aubrey Close to allow residents from Phillips Grove to safely access village facilities.</p> <p>Previously the pavement on Grittleton Road beyond John Aubrey Close was infrequently used, Phillips Garage has closed and housing development has been completed local residents now use the pavement to access the village.</p> <p>04/10/22 The group agreed that this could be investigated.</p>	<p>24/01/23 Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.</p>	2.	KR
9	New Requests submitted since the last meeting				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.1	4-22-17 Railings replacement, Slaughterford	Please see enclosed request form.	LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.	2.	BPC
9.2	4-22-18 Seagry Road, Sutton Benger	Please see enclosed request form	LHFIG support investigation of traffic calming on Seagry Road. KR to review.	2.	KR
9.3	4-22-19 Pewsham Estate	Please see enclosed request form	LHFIG support request. KR to review request and contact resident for more information regarding locations	2.	KR
9.4	4-23-1 A420 Bristol Road, Chippenham	Request for waiting restrictions outside football club car park either side of crossing	To be considered as part of the waiting restriction review.	2.	KR
9.5	4-23-2 Pew Hill Chippenham	Request for waiting restrictions on Pew Hill outside property known as Lincombe to ease access/egress from driveway	To be considered as part of the waiting restriction review.	2.	KR
10	AOB –				
10.1					
	Agreement of Priority One issues				
11.	<p>Agreement of Priority 1 schemes (Funding Allocations) Note: Issue which are 'Greyed out' indicate schemes where orders have been issued / about to be issued but await implementation.</p> <p>Any issues highlighted in Yellow are awaiting agreement from the Area board</p> <p>1. 5827 – Village Gateways, Biddestone. £5000 contribution to complete signing due to cost increases.</p>				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	<p>2. 4-20-10 Parliament Street – New Shared use Cycle / pedestrian link Topo Survey (CATG £1125.00, TC £375.00) Interim changes £4200 (CATG £3150, TC £1050): Phase 2 changes - £8,000 LHFIFG contribution</p> <p>3. Hillside, Burton – Speed Limit Review - £1875 CATG and £625 PC</p> <p>4. Chippenham – Barrier Removals (various) - £2500 (£1875 CATG, £625 TC)</p> <p>5. Lowden Verges marker posts - £1000 (£750 CATG, £250 TC)</p> <p>6. A420 Speed Limit Review (Atkins) - £2500 (£1250 CATG, £625 NWPC, £625 CWPC)</p> <p>7. Nettleton – 20mph Speed Limit Assessment - £2500 (£1875 CATG and £625 PC (tbc))</p> <p>8. A4/Timber Street Car Park – No Entry Road Markings - £300 (£225 CATG and £75 CTC)</p> <p>9. Seagry – 20mph Speed Limit Assessment £2500 (£1875 CATG and £625 PC)</p> <p>10. Saxon Street – Street Name Plate - £250 (£187.50 CATG and £62.50 CTC (tbc)) – ON HOLD</p> <p>11. Dropped Kerbs – Substantive Bid Contribution £12,058.</p> <p>12. Westmead Lane Chippenham - £2500 (£1750 LHFIFG and £750 TC)</p> <p>13. Christian Malford Dropped Kerbs - £4000 (£2800 LHFIFG and £1200 PC).</p> <p>14. Kington St Michael Informal Crossing Improvement - £5350 (£3750 LHFIFG and £1600 PC)</p> <p>15. Abbeyfield School, Chippenham – School Warning Signs £800 (£560 LHFIFG and £240 TC) Pedestrian Crossing Assessment £2000 (£1400 LHFIFG and £600 CTC)</p> <p>16. C86 Yatton Keynell to Grittleton – Marker Posts - £400 (£250 LHFIFG and £150 Grittleton PC)</p> <p>17. Primrose Way, Chippenham – Street Nameplate - £250 (£175 LHFIFG and £75 CTC)</p> <p>18. Hill Rise/Barrow Green area – 20mph Traffic Regulation Order advertisement - £2500 (£1875 LHFIFG and £625 CTC)</p>				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	<p>19. Various chicane removal/cycle improvement items - £3975 – itemised allocation to be considered at next meeting.</p> <p>19.a) Forest Lane Pewsham – Barrier removal and replacement with bollards - £1000 (£700 LHFIG and £300 CTC (tbc))</p> <p>19.b) Hardenhuish Lane to Stainers Way, Chippenham – Removal of barrier and replacement with bollard appropriate. £750 (£525 LHFIG / £225 CTC (tbc))</p> <p>19.c) Waters Edge/Pewsham Way – Alteration to barrier. £500 (£350 LHFIG / £150 CTC (tbc))</p> <p>19.d) Minster Way Chippenham – Tarmac area of verge and replace sign. £2000 (£1400 LHFIG and £600 CTC (tbc))</p>				
12.	Date of Next Meeting - TBC				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£0.00**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

